

Clinton Township School District

Standard Transportation Appeals Process Cul-de-Sacs Only

Standard Appeal Process

To make an appeal to the district for a bus to travel down a particular cul-de-sac to pick-up and drop-off your child(ren), you must write a letter and send it to the district Board Office via certified mail.

Please include the following information in your appeal letter:

1. Your name
2. Street address
3. Home phone number
4. Cell phone number
5. E-mail address
6. Child(ren)'s name
7. Name of Clinton Township school(s) child(ren) attend
8. Cul-de-sac intersection
9. State reason(s) why the bus should travel down your cul-de-sac

Appeals will be accepted up until five days after the notification of district bus routes are released to district families for the upcoming academic year. E-mails will not be accepted as a means to submit an appeal to the district office.

Please send all appeal letters via certified mail to: Transportation Department
Clinton Township School District
PO Box 6
Annandale, NJ 08801

All appeal letters will be reviewed by the Transportation Review Board that includes; the district Transportation Liaison, a district hired Transportation Consultant and the Business Administrator. All appeals will be reviewed under Policy and Regulation 8600. The district's Transportation Review Board will provide a response and decision, by certified mail, to the individual who submitted an appeal in approximately two weeks after the appeal is received by the Transportation Department. The decision made by the district is final.

You may review Clinton Township Board of Education's Transportation Policy and Regulation 8600 below.

Transportation Policy

http://www.ctsdnj.org/UserFiles/Servers/Server_324588/File/Transportation/P8600Transportation-Revised.pdf

Transportation Regulation

http://www.ctsdnj.org/UserFiles/Servers/Server_324588/File/Transportation/R8600Transportation-Revised.pdf